



BOYS & GIRLS CLUBS OF METRO LOUISIANA

Baton Rouge | Covington | Gretna | New Orleans | Slidell

UPDATED AS OF 7/1/2026

Official Refund and Payment Policy

Refund Credits may be added to your Boys & Girls Clubs of Metro Louisiana account to use towards a future program or reissued to the payment method on file.

All refund requests must be made through the Parent Portal, and member's registrations must be withdrawn from the program.

School Year/BGCMLA Annual Membership Fee

The \$25 annual membership fee is **nonrefundable**.

Summer Camp Refunds

- All membership refunds requested will be subject to a \$25 processing fee.
- Refunds for members who withdraw before the beginning of summer camp will be granted a 100% refund (less the \$25 processing fee).
- All refunds requested before the end of the first week of summer camp will be granted a 75% refund (less the \$25 processing fee).
- All refunds requested before the end of the second week of summer camp will be granted a 50% refund (less the \$25 processing fee).
- No refunds will be granted past the second week of summer camp.
- No refunds will be granted if a participant is dismissed at any time for disciplinary reasons.

Other Program Fee Refunds



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Field Trips

Members who do not attend a field trip will be reimbursed their registration fee less credit card processing fees. Club Directors must verify the member's absence before a refund can be issued.

Refunds will not be issued if a member cannot attend due to behavioral issues in Club.

Transportation

No refunds will be issued for transportation fees. If a member no longer needs transportation, a withdrawal request must be submitted in the Parent Portal to prevent further charges.

Refunds for Payment Arrangements

Refunds for registrations or memberships under a payment plan will be subject to the same policies as a regular school year or summer camp membership.

Any fees paid under a payment arrangement are ineligible for a refund. At least half of the total payment arrangement must be paid before a payment arrangement can be cancelled so no additional charges are processed. No exceptions will be made.

Payment Policies

A valid stored payment method must be saved on all Household Accounts.

Fees for field trips and registration fees are due immediately upon purchase.



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Setting Up a Payment Plan

To set up a payment plan/payment arrangement, please send an email to support@bgcmetroloouisiana.org with the following information:

Name of Primary Parent/Guardian on Account

Names of All Members

Amount Requested for Payment Plan

Date for Payment to be Drafted (1st, 15th, or 31st)

Number of Months to Split Payments Over

Upon registration you will have to sign and agree to this policy. As such, by signing this form you are agreeing to the policies within and understand the refund policies and procedures as outlined.

Angel Nelson

President & CEO

Boys & Girls Clubs of Metro Louisiana