



**BOYS & GIRLS CLUBS  
OF METRO LOUISIANA**

Baton Rouge | Covington | Gretna | New Orleans | Slidell

## Volunteer Dress Code

### **Appearance:**

All Boys & Girls Club volunteers should maintain the highest standards of personal cleanliness and always present a neat, professional appearance. The image this organization projects must demonstrate that it is the most professional, productive, thorough, and reliable provider of services in the youth development area. Appearance is a major element of the Club's image. Club volunteers act as role models for the youth we serve.

### **Dress Apparel:**

All Boys & Girls Club volunteers are to wear neat clean clothing, and should dress appropriately for Club activities. All clothes must be in good condition (not frayed or torn either from wear or by design).

Safe and comfortable shoes must be worn for protection of yourself and others. (No flip-flops) Gym shoes are highly encouraged to be worn daily.

The following items are **not acceptable** at any site operated by the organization:

- Nylon athletic shorts and "cut-off" shorts
- Skirts and dresses shorter than mid-thigh
- T-shirts with cut off sleeves
- Tank tops, halter tops, or tube tops
- Midriff shirts
- Inappropriately sheer, tight, or short clothing
- Any clothing (including hats) advertising tobacco or alcohol products
- Hats/headgear and /or sunglasses inside and outside the building unless approved by BGC management. The approval will be based on specific conditions, such as health conditions, religion, or performance of a task that covering the head would be beneficial.



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### **Accessories and Grooming**

To promote an environment that is physically and emotionally safe for volunteers, staff, and Club members, distracting accessories, including tattoos and piercings, are not permitted. Jewelry, makeup, perfume, and cologne should be worn in moderation and be in good taste. Earrings can be worn; however, due to safety, hoops or dangling styles, spike backs, and plugs are not allowed. Management has the discretion to determine what is considered distracting and unsafe.

**PLEASE NOTE:** If clothing fails to meet these standards, as determined by the Club Director, the volunteer will be asked not to wear the inappropriate item to work again. If the problem persists, the volunteer may be sent home to change clothes and will receive a verbal warning for the first offense. Progressive disciplinary action will be applied if dress code violations continue.